



What to Expect - 2023 Impact Grant Cycle

Annual Impact Grant Tutorial September 27, 2022:

- The Outreach Committee (OC) will present a recorded tutorial on NWP and the Impact Grant Process. The recorded tutorial will be available online on **September 27, 2022**, at www.nwpsnv.org/grant-process/.
- Agencies have opportunity to ask, “general process” and “project specific” questions via Zoom scheduled mini-sessions on **Tuesday, October 11** and **Wednesday, October 12** from 9am – 12pm. Email outreach@nwpsnv.org to request your preferred date and time.
- Agencies can email outreach@nwpsnv.org for additional assistance following the tutorial.
- Applicants will be contacted by Nevada Women’s Philanthropy at the end of each phase regarding their application status and next steps.

Phase I, November 17 through December 5, 2022:

- Your agency submits the Impact Grant Application (available online immediately after the tutorial) **due Thursday, November 17, 2022, 5pm (PST)** to outreach@nwpsnv.org. All Grant Applications received after **5pm** will not be considered for our 2023 Grant.
- OC Reviews for NWP’s Base Criteria and contacts you if clarifications are needed.

Phase II, December 6, 2022, through January 10, 2023:

- NWP Impact Grant Screening Committee (GSC) reviews Grant Applications.
- GSC votes on projects to advance to Document Package Phase (**Phase III**) on **January 10, 2023**.

Phase III, January 11 through February 21, 2023:

- If selected, your agency is invited to submit a Document Package (Doc Pac) by **January 20, 2023, 3pm (PST)** to GSC@nwpsnv.org, which will include:
 1. Proof of 501(c)3
 2. List of board members and key staff
 3. A detailed operational budget specific to your proposed project or program which includes all intended expenses and revenues if awarded the NWP Impact Grant
 4. **Audited** financials for last **3 consecutive years**
 5. Plan showing how proposal advances strategic plan



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6. Organizational charts (current and after project is implemented)
 7. Donor lists showing amounts given for last 3 years
 8. Relevant supplemental press/media coverage
 9. Completed Financial Worksheet
 10. Signed non-proselytizing agreement
- GSC Doc Pac Teams submit questions for your agency by **February 7, 2023**.
 - Answers are due back to GSC from your agency by **February 14, 2023, 3pm (PST)**.
 - GSC votes on projects to advance to Site Interviews (**Phase IV**) on **February 21, 2023**.

Phase IV, March 6 through March 17, 2023:

- If selected, your agency is invited to provide a 2-hour site visit for GSC members between **March 6 and March 17, 2023**, where you will:
 1. Make a presentation and give a tour to members who have been reviewing your application.
 2. Offer a chance for further Q&A with project relevant members of staff and board.
- **GSC votes on two projects to advance as finalists (Phase V) on March 21, 2023.**

Phase V, March 21 through April 25, 2023:

- If selected, your agency is invited to become a finalist and you should be prepared to:
 1. Sign a Letter of Understanding, which outlines the duties of NWP and Finalists.
 2. Generate a **Draft Proposal** document (**due April 6, 2023, 3pm (PST) to GSC Chairs**).
 3. Generate a **Final Proposal** document (**due April 13, 2023, 3pm (PST) to GSC Chairs**) this document will be given to all our members many of whom are not familiar with your project/agency.



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4. Produce a multi-media presentation (dress rehearsal the week of **April 17 – April 21**) for general NWP members, again who are not familiar with your project/agency.
 5. Provide handouts/takeaways relevant to understanding your project for Impact Grant Hearing.
- Finalists will present at the Impact Grant Hearing, a meeting for all NWP members, on **April 25, 2023**.
 - NWP members vote between **April 25 – May 2, 2023**, and Impact Grant recipient and Founders Gift recipient are announced **May 2, 2023**.

Phase VI, May 2023 through May 2026:

- Funds are issued for Founders Gift and for Impact Grant recipients (unrestricted for the former and according to the Impact Grant Agreement for the latter).
- Impact Grant recipient and NWP create and sign an Impact Grant Agreement, outlining benchmarks and project goals.
- Impact Grant agency is assigned Grant Monitor(s)—representative(s) from NWP who act as liaison to NWP.
- Impact Grant recipient will provide regular updates to the Grant Monitoring team.
- Impact Grant recipient will present project updates to NWP members at the annual luncheon in September.
- Founders Gift recipient will join NWP members at the luncheon on the year of their gift.